

KNOWLEDGE BASE ARTICLE

Filter SharePoint List by Date Range



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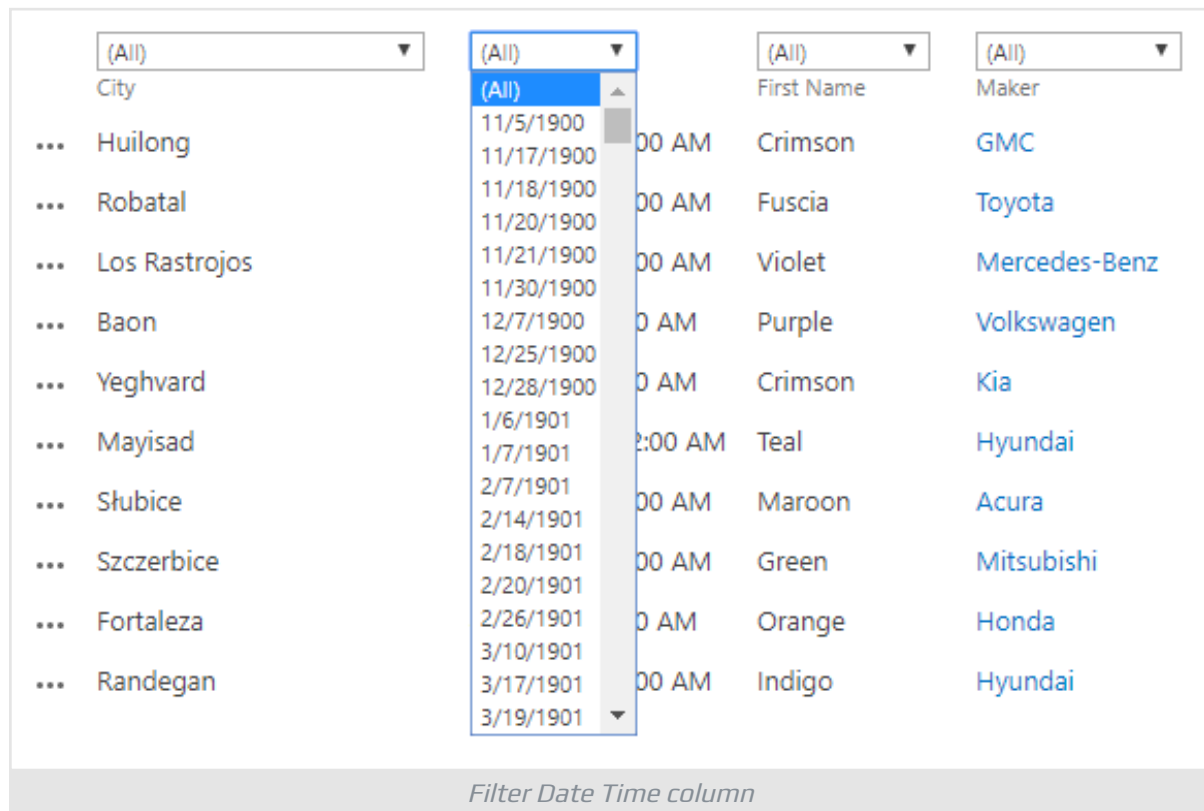
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This article describes how to filter data in SharePoint List and Document Library by Date Range with [Vitextra List Filter Web Part](#).

Introduction

Built-in SharePoint filter does not allow to filter List or Document Library by Date Range. Native functionality limited to choosing the exact date of existing values:



There are many cases in your daily work when you need to filter List or Document Library by Date Range. A workaround for this case is creating a special view. The more cases the more special views you produce.

Vitextra [List Filter](#) makes it possible to rid of unnecessary views and make your work more efficient.

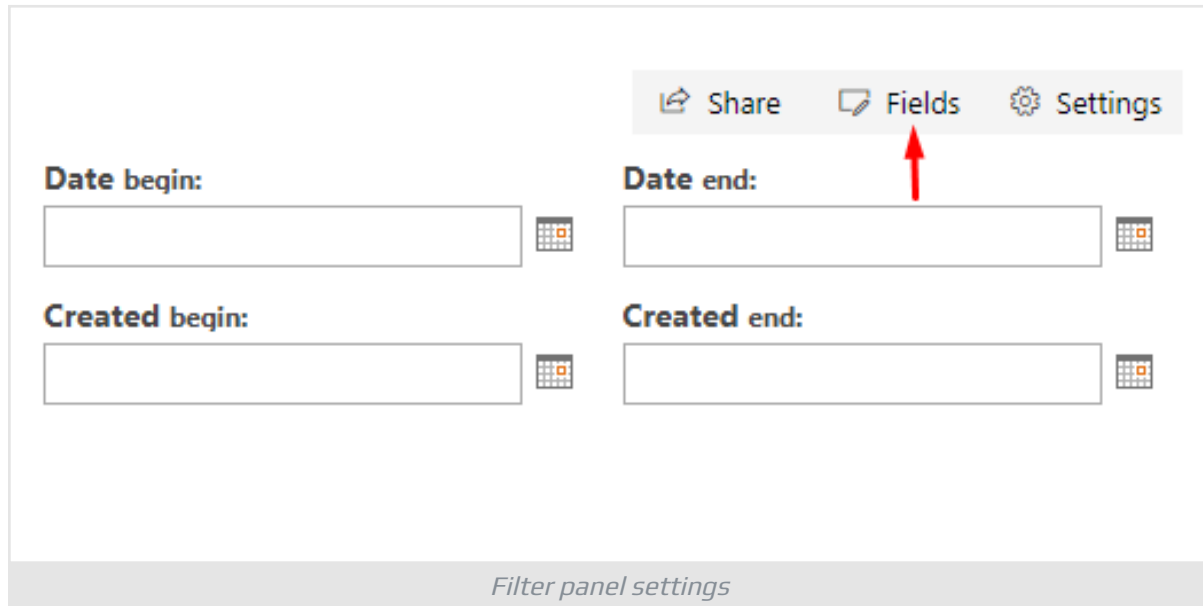
Preconditions

Before using the date range filter you need to activate **Vitextra: List Filter** Site Collection feature and add the List Filter web part to the list view or a page where the view is located.

See [Configure List Filter](#) article for more information.

Add column to the filter panel

Click **Fields** to open column settings dialog:

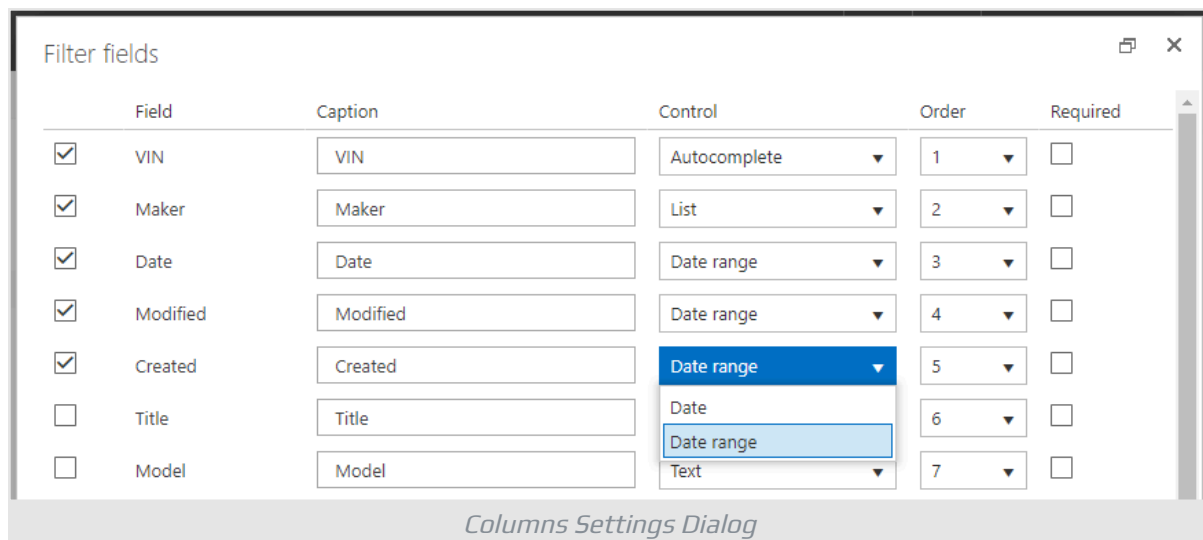


The image shows a 'Filter panel settings' dialog box. At the top, there are three buttons: 'Share', 'Fields', and 'Settings'. A red arrow points to the 'Fields' button. Below the buttons, there are four date range selection fields arranged in a 2x2 grid. The top row is labeled 'Date begin:' and 'Date end:', and the bottom row is labeled 'Created begin:' and 'Created end:'. Each field has a calendar icon to its right. The entire dialog is titled 'Filter panel settings' at the bottom.

Note

If setting buttons are not presented on the web part check your permissions and try again.

Check DateTime columns on the settings dialog you want to filter by and choose appropriate filtering control (**Date range**):



The image shows a 'Columns Settings Dialog' window. It has a title bar with 'Filter fields' and a close button. The dialog contains a table with the following columns: 'Field', 'Caption', 'Control', 'Order', and 'Required'. The table lists several fields, with the first five checked for selection. The 'Created' field's 'Control' dropdown is open, showing 'Date range' as the selected option. The 'Date range' option is highlighted in blue. The 'Date range' option is also visible in the dropdown for the 'Created' field.

	Field	Caption	Control	Order	Required
<input checked="" type="checkbox"/>	VIN	VIN	Autocomplete	1	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Maker	Maker	List	2	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Date	Date	Date range	3	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Modified	Modified	Date range	4	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Created	Created	Date range	5	<input type="checkbox"/>
<input type="checkbox"/>	Title	Title	Date	6	<input type="checkbox"/>
<input type="checkbox"/>	Model	Model	Text	7	<input type="checkbox"/>

Click **Save** and refresh the page to see the changes.

Filter by Date Range

Once you've configured the filter there are presented two date pickers for each DateTime column you selected on the filtering panel:

Cars

Share Fields Settings

VIN:

Maker:

Date begin:

Date end:

Modified begin:

Modified end:

Created begin:

Created end:

Apply Export

Filtering Panel with date range controls

Type in a date or choose one with SharePoint date picker control and click **Filter** to apply the filter.

Share Fields Settings

VIN:

Maker:

Date begin: 12/1/1968

Date end:

Modified begin: 12/1/2019

Modified end: 2/19/2020

Created begin:

Created end:

Apply Export

+ new item or edit this list

All Items Find an item

✓	Title	City	Date
	Crimson Dimsdale	Yeghvard	6/3/1995 12:00 AM
	Maroon Offa	Ślubice	8/18/1991 12:00 AM
	Green Scarsbrooke	Szczerbice	10/8/1970 12:00 AM

Date Picker Control

Note

You can specify both *begin* and *end* values as well as one of them to filter the data.