

KNOWLEDGE BASE ARTICLE

Format Column or Sequence Value in Numbering Scheme



Disclaimer

For the purposes of this Disclaimer:

- **Company** (referred to as either "the Company", "We", "Us" or "Our" in this Disclaimer) refers to Vitextra SIA, LV-1009 Riga, Matise iela 61 - 25.
- **Document** refers to the Knowledgebase Article.
- **You** means the individual accessing the Document, or the company, or other legal entity on behalf of which such individual is accessing or using the Document, as applicable.
- **Website** refers to Vitextra, accessible from <https://vitextra.com>

Disclaimer

The information contained in the Document is for general information purposes only.

The Company assumes no responsibility for errors or omissions in the contents of the Document.

In no event shall the Company be liable for any special, direct, indirect, consequential, or incidental damages or any damages whatsoever, whether in an action of contract, negligence, or other torts, arising out of or in connection with the use of the contents of the Document. The Company reserves the right to make additions, deletions, or modifications to the contents in the Document at any time without prior notice.

Errors and Omissions Disclaimer

The information given by the Document is for general guidance on matters of interest only. Therefore, errors can occur even if the Company takes every precaution to ensure that the Document's content is current and accurate. Plus, given the changing nature of laws, rules, and regulations, there may be delays, omissions, or inaccuracies in the information contained in the Document.

The Company is not responsible for any errors or omissions, or for the results obtained from the use of this information.

Fair Use Disclaimer

The Company may use copyrighted material that the copyright owner has not explicitly authorized. The Company is making such material available for criticism, comment, news reporting, teaching, scholarship, or research.

The Company believes this constitutes a "fair use" of any such copyrighted material as provided for in section 107 of the United States Copyright law.

If You wish to use copyrighted material from the Document for your own purposes that go beyond fair use, You must obtain permission from the copyright owner.

"Use at Your Own Risk" Disclaimer

All information in the Document is provided "as is", with no guarantee of completeness, accuracy, timeliness or of the results obtained from the use of this information, and without warranty of any kind, express or implied, including, but not limited to warranties of performance, merchantability and fitness for a particular purpose.

The Company will not be liable to You or anyone else for any decision made or action taken in reliance on the information given by the Service or for any consequential, special or similar damages, even if advised of the possibility of such damages.

Contact Us

If you have any questions about this Disclaimer, You can contact Us by email: support@vitextra.com.

Table Of Contents

Introduction	4
Supported Column Types	4
Define Formatting	4
DateTime Column Formatting	4
Number Column Formatting	6

This article describes how to apply formatting in scheme numbering definition.

Introduction

[Vitextra Number Generator](#) allows to automatically generate value for column based on other columns and sequences.

Field *
Choose the field which should use the scheme

Formula *
Specify the formula that you want to use to calculate the value
[ID:0000] - [Author] - [Created:yyyy-MM-dd] - [Cost:0.00]

Regenerate
Specify the formula that you want to use to calculate the value

Supported Column Types

Number Generator supported the following SharePoint column types:

- Date and Time
- Number
- Counter
- Integer

Note

Formatting rules are the same for types Number, Counter, and Integer.

Define Formatting

To apply formatting use the syntax:

[DateColumn:format]

DateTime Column Formatting

DateTime formatting can be applied only to Date and Time column type. Some common values used in format are as follow:

Value	Description	Value	Output
yyyy	The year as a four-digit number	4/12/1986 9:15:00	1986
yy	The year, from 00 to 99	4/12/1986 9:15:00	86

Value	Description	Value	Output
MM	The abbreviated name of the month	4/12/1986 9:15:00	Apr
MMMM	The full name of the month	4/12/1986 9:15:00	April
d	The day of the month, from 1 through 31	4/2/1986 9:15:00	2
dd	The day of the month, from 01 through 31	4/2/1986 9:15:00	02
ddd	The abbreviated name of the day of the week	4/12/1986 9:15:00	Sat
dddd	The full name of the day of the week	4/12/1986 9:15:00	Saturday
h	The hour in AM/PM from 1 to 12	4/12/1986 9:15:00	9
hh	The hour in AM/PM from 01 to 12	4/12/1986 9:15:00	09
H	The hour in 24-hour from 0 to 23	4/12/1986 9:15:00	9
HH	The hour in 24-hour from 00 to 23	4/12/1986 9:15:00 PM	21
m	The minute, from 0 through 59	4/12/1986 9:05:00	5
mm	The minute, from 00 through 59	4/12/1986 9:05:00	05
tt	AM/PM designator	4/12/1986 23:15:00	PM

Column reference and formatting separated by a colon must be in square brackets.

The **Created** column formatting to use in numbering scheme:

Created:yyyy-MM-dd]

Output for value equal to 2/10/2020 11:00AM is **2020-02-10**.

Note

The culture which is used to format Date value is determined by the site where the list or library is located.

Number Column Formatting

Number formatting can be applied to number column types as well as sequences.

The following table describes the numeric format specifiers.

Specifier	Description	Value	Format	Output
0	Replaces the zero with the corresponding digit if one is present	235	00000	00235
#	Replaces the # symbol with the corresponding digit if one is present	235	#####	235
.	Determines the location of the decimal separator in the result string	23.5	#.00	23.50
,	Determines the location of the group separator in	1235	#,#	1,235

Specifier	Description	Value	Format	Output
	the result string			

 **Note**

0 used to display insignificant zeros when a number has fewer digits than zeros in the format otherwise, zero appears in the result string.